

Voters Meeting Minutes

A. Meeting Call to Order.

Time: 10:18 a.m.

	Roll Call	Present (P)	Absent (A)	Excused (E)
<u>P</u>	Pastor Sullivan			
<u>P</u>	Glenn Brunner		President	
<u>P</u>	Scott Karnitz		Secretary	
<u>P</u>	Scott Kieckbusch		Elders	
<u>E</u>	Brian Dax		Youth Christian Education	
<u>P</u>	Greg Hlinak		Property	
<u>P</u>	Lou Richard		Evangelism	
<u>E</u>	Jack Novak		Treasurer	

B. Opening Devotion/Prayer.

- Prayer by Pastor Sullivan.

C. Reading of Previous Minutes / Agenda Review.

- MM and 2nd to waive minutes and approve agenda, motion carried.

D. Membership Changes.

- Release: Ann, Jeff, Steve and Calvin Hallgren; Kathleen Buss
 - Comment: Kathleen Buss was married and is now Kathleen Montie.
 - Moved to Minnesota, release was requested rather than transfer.
 - Not necessarily looking for a WELS church.
- Loss to Eternal Life: James Sperber; Lorraine Smith

MM and 2nd to approve membership changes, motion carried.

E. Reports

1. Pastor

Membership changes

- Non-Member Baptisms: Chelsea Strege. (September 25)
- Loss to Eternal Life: Jim Sperber (September 13) and Lorraine Smith (October 12)
- Release: Jeff, Ann, Calvin and Steve Hallgren, Kathleen Montie (Buss)

Christian Education

- Confirmation
 - The “eighth-graders” are: Miranda Vandertie, Emma Ihlenfeldt, Bradley Vandermause, Justin Zellner, and Taylor Brown (9th grader).
 - The “seventh graders” are: Sabrina Ferron, Ben Dorner, Toni Bortolini, Aidan Gretz, and Ian Kinjerski (8th grader).
 - The sixth-graders are: Abigail Cullen, Makayla Stauber, and Cal Ihlenfeldt.
 - Comment: Cullen family moved, Abigail not been coming.
 - The fifth-graders are: Miryssa Vandertie, Jake Ihlenfeldt, Braxton Riha, Wyatt Richard, and Destiny Gauthier.
 - Lily Greaves is also auditing the regular confirmation class. I am continuing to teach her privately on Saturdays.
 - I had been tutoring Bradley privately over the summer, but have not been able to continue now that school has started.
 - Comment: Scheduling issue, his mother lives out of town
- Bible classes
 - Tuesday Bible Class – We are finishing Acts this November, after which we will probably start a study of Galatians.

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- Sunday Bible Study: We re finishing: “Idols I Never Knew I Had.” The next topic will probably be: “My Brother’s Keeper.”
- Bible Information Class
 - After Church, I am doing a Class based the “Wonders of God”.
 - Non-members attendees: Peter and Anne Kavicky. The have only a couple lessons left.
 - I hope to schedule a new BIC class soon (probably for the New Year).

Nursing Home

- Kewaunee Care Center attendance is around 15. We have 4 members in the nursing home: Wenzel Hrabik, Dorothy Salzsieder, Myrtle Luedtke, and Gail Bellin.

Miscellaneous

- Brandon Kinjerski (non-member) and Jamie Fiala (member) were married on October 1.
- The Wartburg Project just released a Lectionary for the coming Church year which utilizes the “Evangelical Heritage Version.” I am planning to make use of it.
- Christmas Schedule has changed for this year. December 24th - 4:00 pm Children’s Service, 6:30 pm Lessons and Carols; December 25th - 9:00 am Festival service; December 26th 6:30 pm Festival service (repeat from Christmas) December 31st - 6:30 pm Vespers service. January 1 and 2nd regular services at their regular times.
 - Comment: Children’s Service change only this year due to schedule conflict with St. Paul’s Algoma. Switching other services to 6:30 keeps things uniform with our Monday evening and Lenten services.
- Advent by Candlelight is scheduled for December 4th
- A new Women’s Bible study is being planned for the New Year. Laura Sullivan will be leading it.

Upcoming Events

November 18-21 – Sullivan Vacation (Pastor Goldbeck preaching)
November 24 – Thanksgiving (9 am)
December 24th - 4:00 pm Children’s Service, 6:30 pm Lessons and Carols
December 25th - 9:00 am Festival service
December 26th 6:30 pm Festival service (repeat from Christmas)
December 31st - 6:30 pm Vespers service.

2. **Elders:** *Care for inactive members and encourage absent ones. Encourage participation in Bible Study. Provide ways in which all members can participate or provide service to our congregation. Promote our understanding of stewardship.*
 - a. **Last Meeting Date:** October 13th, 2016
 - b. **Report:**
 - Elders has been busy working on several projects for Immanuel. We are contacting members to encourage them to attend church regularly. With the holidays coming up it may be easier to invite people to our many opportunities to worship.
 - Several fellowship events have been happening, a bicycle ride, potluck to present the recent Kratz adventure and mission work, and the annual outdoor service and picnic. These are great chances for fellowship and sharing with members and can be a chance to invite others to church participation. A bus to the MLHS Christmas concert is coming up, we have two young members participating in the concert in Manitowoc. If you have an idea for our congregation for a fellowship event, please share it with the committee.
 - A recent change in Elders Board- Dick Stuebs has stepped down from the Board due to health reasons, but continues to assist in the fellowship committee. This brings up the concern of enough members on a Board. Anyone that would like to help us in the Elders

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work should contact us as there is always plenty to do to help support our congregation. We normally meet on the second Thursday morning of the month.

- Comment: Scott Kieckbusch acting as Chairman until next election. Help is especially needed in contacting delinquent members.
- Speaking of the holidays, take note of the schedule for events, sometimes may have changed.
 - Question: When is MLHS Christmas concert? Answer: Dec. 22nd.
- Planned Giving Committee has been active in posting info in the newsletters and was responsible for the recent service at church by Pastor Kleist. He gave us an update as to the information and assistance that Synod can offer for planning our financial future and planned giving wishes.
 - Scott Kieckbusch comment: Christian Estate Planning informative, has phone number for Pastor Kleist if needed.
 - Lou Richard comments: Planned Giving Committee has not met recently.
 - Worked on Estate Planning which was the previous Sunday/Monday.
 - Video not played, did not work out but had bulletin inserts. Positive results. No one stayed after Monday evening service.
 - Need to update stained glass windows estimate on Planned Giving Table.
 - Should be \$62,513.00, not \$10,000.
 - Planned Giving will continue putting items in in newsletters.
- The time and talent survey is still ongoing. Please fill out the forms and return. This is a great way to gather information and ideas from our members so we can direct resources of time and talent to needs.
- Continue to read or use the many ways we share our message, the quarterly newsletter, Pastor's daily devotion, the Facebook posts, our Forward in Christ, Meditations, etc. Pass these on to others or "leave" them somewhere for others to read.
- c. **Next Meeting Date:** Nov. 10th, 2016

3. **Youth Christian Education:** *Expand and nurture Christian education (Sunday School, VBS, Elementary, High School). Encourage participation of young people in our ministries and services.*

- a. **Last Meeting Date:** October 4th, 2016.
- b. **Report:**
 - The 3rd Quarter of 2016 has ended and soon the Christmas trees will be going up in Church. We need new decorations for the trees. The current decorations are over 40 years old and have become weathered and worn. If anyone has any ideas for new decorations, or would generously like to donate towards them, please contact any one of the YCE Board Members, Brian Dax, David Chaudoir, Chris Richard and Jason Belter.
 - Back in July, 11 youth and 2 youth leaders from our congregation traveled to the 2016 WELS International Youth Rally in Fort Collins Colorado. Everyone seemed to enjoy the trip and brought back with them a new-found sense of commitment to the Word and to the Church. One of the seminars at the Rally was a discussion on a program called "Transformed". We have ordered the materials and hope to have them the 1st week in November. It is a more modern training and teaching method for keeping our youth involved in the Church. Stay tuned for more details in the future.
 - Comment: Parents play a big role in getting youth involved.
 - If you haven't noticed, Austin Richard has accepted the position of 5th grade Sunday School teacher. We thank him for his service and pray that it is as rewarding for him as it is for his students.

- The VBS program was held August 8th-12th. The program was called “Circle J Ranch” and if you didn’t get a chance to see Pastor play “a Texas rancher”, you missed a performance. The program was a huge success and we thank Jill Belter and Laura Sullivan for heading that program up, not to mention all the volunteers that helped make the program a success. A Big Thank You goes out to them all.
 - Lastly, David Chaudoir has resigned as YPS Coordinator due to personal time constraints. The Board will be considering finding a replacement to fill that position in the future.
 - c. **Next Meeting Date:** Tuesday, November 8, 2016 at 6:00pm.
4. **Property:** *Keep our facilities in good repair. Communicate with the Planned Giving Committee on work/needs lists. Develop long-range improvement/maintenance plan; incorporate into congregational long range budgetary planning.*

a. **Last Meeting Date:** October 6, 2016 @ Immanuel.

b. **Report:**

Project Goals completed in 2016:

- *Installation of railings at the front entrance of church.
- *Church roof inspection and repair.
- *Parking lot surface repair.
- *Window installation at Pastor’s office.
- *Counter top built into the secretary’s office.
- *Tree removal along the east property line.

Organ Update by Jack Breedis as of 10/26/16:

- We are waiting for the delivery of a new set of pipes which are expected to be shipped in late November. The pipes had to custom made as that is what is taking so long. Jack is planning to install the pipes sometime after the first of the year. He also indicated the organ has a reed set that does not seem to hold and still needs some adjustment. He offered terminology that only an experienced organ person could understand. He is working on issues and assures we are not forgotten about.
 - Comment: Greg has Jack’s phone number, feel free to contact him.
 - Jack is battling cancer but willing to answer any questions or concerns.
 - Organists have already talked to him.

What’s new since the last voters:

- Budget planning is in the works for the year 2107.
- Your hard-working property board will focus only on one project for next calendar year. It’s an expensive one. That will be the stained-glass window repair. We do realize that the window woodwork is in a sever state of deterioration. Immediate attention to correct the decaying wood issues will be required. We cannot delay the window project any longer. Cathedral Crafts Company will be the people that will deliver those repair services. (see handouts)
 - Comments: Handouts were only available at the meeting.
 - Wood is soft and widows could fall out.
 - Set up thermometer and raise money beforehand, like was done with the organ project.
- The church roof repair has just been completed. Repairs were done to the bell tower roof, displaced shingles from the August 20th tornado weather event, as well as general calking of roof flashing joints.
 - Comment: Electrician discovered huge opening on bell tower roof while repairing cross.
 - \$5500.00 initial roof repair cost, additional \$3000.00 for bell tower.

- Three large maple trees bordering the east property line by the parsonage have been removed and one large maple tree on the north side of church. Buhr Construction did the removal while the workers were here to do the roof repairs. The trees were very much over grown and large cracks appeared in the trunks of the trees. This condition caused concern that failure of the trees could fall on nearby homes or falling on someone. With the removal of the trees will result in a lot less leaves to clog gutters and downspouts as well as less raking in the fall.
 - Comment: Tree removal took one week, needed to be done.
- Our aging toilet valve and drinking bubbler system in the school building continue to give operational problems. One bubbler in the lower level of the school does not discharge water. Toilet valves stick in the continuous flush mode. There is evidence that more maintenance is required and some explanation may be to a lack of usage since the school closed.
 - Comment: Need to find out if bubblers are required since we no longer are a school.

Policy and procedure IL06-002 "Use of Church Property":

- Kewaunee Fabrication Union Meetings in the FLC balcony
- Strong Bones exercise class in the FLC on Wednesdays & Fridays
- 4H group to use a class room on the first Saturday of the month (sometimes on a Tuesday or Thursday)
- Quilting class to use a class room on Thursday's
 - Comment: Senior Center closed, no longer available.
- See the schedule posted in the lobby of the FLC
- Visit the church bulletin calendar See the calendar posted in the kitchen of the Fellowship hall.

c. **Next Meeting Date:** Thursday before deer hunting. (November 17).

5. **Evangelism:** *Improve our response to worship guests. Conduct or assist in at least three major efforts to invite our community to Immanuel's various gospel ministries. Increase community awareness of our gospel ministry for all ages.*

a. **Last Meeting Date:** Oct. 20th, 2016.

b. **Report:**

- PRAYER/DEVOTION: Pastor Sullivan
- PRESENT: Pastor Michael Sullivan, Pastor Ken Kratz, Lloyd Nimmer, Louis Richard
- ABSENT: Jake Hlinak, David Hlinak
- PREVIOUS MINUTES: 7/5/16 @ 4PM
- BUDGET: \$2087.60
- OLD BUSINESS:
 - Discussed church brochure. Making it a goal for 2017.
 - Pastor Sullivan to gather brochures from circuit pastors and Pastor Kratz to call Kremer Publications for ideas.
- NEW BUSINESS:
 - Board Chairman, Lloyd Nimmer wishes to step down as chairman, but remain on the board for his final year.
 - Board member Pastor Kratz accept nomination to board for another term.
 - Jason Belter agreed to Chair Evangelism beginning 2017.
 - Members present agreed to send out Christmas cards again for coming season.
 - Comment: Not necessarily meant to gain membership rather than to present a positive image of Immanuel Church.

- Members present agreed on having a Christmas radio broadcast. May add regular service date also.
- Goals for 2017: Create a Brochure, Friendship Evangelism Seminar/Friendship Sunday,
- Guest Registers: Newsletter article for December advising members to add address information to encourage non-members to enter their information also. This information makes it possible for Pastor Sullivan to contact visitors.
- Church Council would like Immanuel to join the Kewaunee Chamber of Commerce. \$40 Membership and \$200 for half page add in the Business Directory. Tabled until November meeting date.
 - Comment: CC already approved this at the Oct. 11th meeting. Add to be placed in Visitors Guide, not Business Directory.
- RECOMMENDATIONS TO COUNCIL/VOTERS:
 - None
- ADJOURN: 10/20/16 @ 8:18PM
- PRAYER: Pastor Sullivan
- c. **Next Meeting Date:** Nov. 10th @ 7 pm.
 - Ken & Louis to meet at 6PM to discuss brochure samples and Chamber Business Directory.
 - Comment: Kewaunee Star still advertising start of Monday night service for 7 pm.
 - Pastor Sullivan will contact them, should be 6:30pm.

6. Committee Reports

Nomination Committee:

- Members of Nomination Committee were approved at the July Voter's Meeting.
 - Chairman Louis Richard, Scott Karnitz, Greg Hlinak and Recorder Bob Cox
 - The committee has met three times: September 8, October 13 and October 27, 2016. From those meetings, the following Board Positions have been accepted for nomination by the membership:

○ President of the Congregation	Daniel Fager
○ Chairman of the Board of Elders	Glenn Brunner
○ Board of Elders	Scott Kieckbusch*
○ Chairman of the Board of Evangelism	Jason Belter – Move from YCE
○ Board of Evangelism	Ken Kratz – 2nd Term
○ Board of Property	Jeff Christian – 2nd Term
 - The committee is still waiting on the acceptance of nomination
 - Board of Youth Christian Education
 - David Chaudoir – 2nd Term
 - Casey Christian
 - Board of Property
 - Scott Fenendael
 - Comment: Jason Karnopp no longer cares to serve due to work commitments.
- *Greg Habeck asked to be released from his final year of his 2nd term as a member of the Board of Elders. Lloyd Nimmer asked to be released from the final two years of his 2nd term as a member of the Board of Elders. Richard Stuebs was asked to be released from the final two years of his 1st term as Chairman of the Board of Elders. Robert Heiter is the remaining member on the Board of Elders. Glenn Brunner accepted the nomination to serve as chairman. The committee made efforts to find a

replacement to meet the required number of three members. Scott Kieckbusch was willing to serve again and accepted the nomination for a 3rd term.

- Comment: It's up to Chairman to bring in more people on boards if felt needed. Ask individuals who you think might be interested.
- With Glenn Brunner accepting the nomination as Chairman of the Board of Elders, the Called Workers Care Committee requires two appointments to replace Glenn as a member and Greg Hlinak whose term expires in 2017.

Fellowship Committee

- Dan Fager commented on Dec. 22nd MLHS Christmas Concert.
 - 2 of our members from Immanuel are singing.
 - Bus is being planned, details to be put in upcoming bulletins.
 - Sign-up sheet will be in back of church.

Athletic Committee

- FLC mortgage has been paid off.
 - Pastor will say a prayer of thanks in place of a mortgage burning.
 - Thanks to Athletic Committee for all the years of hard work and dedication.
 - Committee still planning fund raising events for maintenance and upkeep.

7. Treasurer's Report

- Reviewed report, no questions or comments.

MM and 2nd to approve all reports, motion carried.

F. Unfinished Business

1. Organ Repairs.
 - Covered under Property Board Report.

G. New Business/Recommendations of Church Council

(2016 Congregational Goals: Visitation Ministry; Christian School Enrollment)

1. Committee to research Staff Minister support.
 - Much Discussion.
 - CC currently considering it, are in discussion phase only.
 - Examples are youth ministry and delinquent members.
 - Very preliminary, need to identify needs, is extra staff needed, need a plan, need to research, a committee is needed?
 - Suggestion: Put in bulletin, need to get word out to members who do not attend meetings.
 - Comment: Too early to put in bulletin other than to promote committee volunteers.
 - Comment: Glenn will put notice in bulletin asking for volunteers.
 - Jill Belter raised her hand at meeting to be on committee.
2. MLHS SCRIP.
 - Please consider supporting, 2 members from Immanuel attend MLHS.
 - Scrip is purchased under Immanuel Church.
 - 50% of that directly supports our youth.
 - The other 50% is put in the general MLHS program.
3. Preliminary Budget Discussion – Stained Glass Windows, new budget items, Planned Giving needs/wants.
 - Stained glass windows covered under Property Board Report-good job Greg.
 - New budget items-budget being developed right now, contact appropriate board members with any input.
 - Planned Giving-please suggest additional items to Lou Richard.

H. Information

1. Next CC Meeting: November 15, 6:30 p.m.
2. Next Voters' Meeting: January 29, at 1015 a.m.
3. From Ruth Siegmund-Lutheran Ladies League is no longer an organization.
 - All women members are now automatically members of Lutheran Women's Missionary Society.
 - "LWMS" is part of the "Shoreline" circuit and supports missions nationally and internationally.
 - Men are asked to please encourage their wives to get involved.

I. Elections/Ratifications of Appointments. Names will be forwarded to CC by November 15. Ballot open to congregation until Dec 15.

J. Adjournment. Time: 11:18 am

- Thank you to Ruth Siegmund for the donuts.
- Pastor Sullivan closed with a prayer.